

**Page Denied**

Next 2 Page(s) In Document Denied

**ROUTING AND TRANSMITTAL SLIP**

Date

26 February 1985

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. ICS Employees

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See File
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

Any ICS employees interested in attending should forward a Form 73 to the ICS training officer.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

ICS/Pers

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

~~CONFIDENTIAL~~

## ADMIN STAFF

C/AS	✓	Pubs Officer
DC/AS	g	C/B&F
C/Pers	f	A/B&F
DC/Pers	f	C/Log
C/Sec		A/Log
Sec Asst		C/Regis

22 February 1985

MEMORANDUM FOR: See Distribution

FROM:

Administrative Officer, DCI

SUBJECT: DDS&amp;T Orientation Course

1. The Directorate of Science and Technology has invited the DCI Directorate to attend the next DDS&T Orientation Course which is scheduled for 10 May 1985. The course will be held in the Agency Auditorium from 0900 to 1600. This course is designed to provide employees with an overview of the roles and functions of the DDS&T in the Intelligence Community. Scheduled speakers will include the DS&T and their six Office Directors.

2. Attendees must be Agency personnel who possess  clearances. Participants should register and be seated by 0845. Registrants' names will be checked at the door; only those employees listed on the roster will be admitted.

3. To register, please forward a Form 73 to DCI Admin no later than 24 April 1985. Please ensure that the following information is included on the Form 73 for each candidate:

- a. Office Mailing Address
- b. Certification of
- c. Social Security Number ✓

4. Reporting instructions will be sent directly to each employee along with the latest version of the DS&T Orientation Handbook. Employees are not to bring the Handbook to the Course.

5. If you have any questions, please contact

~~CONFIDENTIAL~~

**CONFIDENTIAL**

**SUBJECT: DDS&T Orientation Course**

<b>O/DCI</b>	<b>O/DDCI</b>
<b>ExDir</b>	<b>NIC</b>
<b>OGC</b>	<b>OIG</b>
<b>OLL</b>	<b>PAO</b>
<b>COMPT</b>	<b>SRP</b>
<b>HS</b>	<b>PS</b>
<b>ES</b>	<b>AS/OIG</b>
<b>JCS ("E" Careerists)</b>	

25X1

**CONFIDENTIAL**